

St. Odilia School Policy and Information Manual

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External Emergencies

Policy Statement

In order to keep our students and personnel safe, a policy with procedure has been established in line with the recommendations of the civil defense programs for times of tornado warnings and severe weather.

Procedure

Upon notification of a tornado or severe weather warning, three sharp blasts of the regular bells shall be sounded.

Students and personnel of both wings proceed in silence to first floor corridors **away from windows and doors.**

Each student brings a book to cover head and neck.

Classroom doors shall be open completely.

Lights shall be turned off.

Teachers shall remain with students until the all-clear signal is sounded. The all-clear signal is one long blast.

Battery-operated radio shall be available to listen to weather reports (custodian).